

Special Meetings of Scrutiny Programme Committee

Gypsy & Traveller Site Provision – Review of Process

1. Purpose:

- To review the process adopted to date and seek assurance on quality
- To identify any learning points as appropriate and recommend any changes for the future

2. Key Question:

Was the process, leading up to the report to Council on 21 October 2013, robust?

3. Timetable of Work:

Meeting		Purpose	Attending
1.	20 Feb	<ul style="list-style-type: none"> • Overview of Gypsy Traveller Site Search - report giving chronology of process and legal framework. <p>Papers included:</p> <ul style="list-style-type: none"> • City & County of Swansea Gypsy Traveller Policy – June 2009 • Site Selection Criteria agreed by Cabinet • Cabinet Report 26 Aug 2010 • Reference to numerous relevant background papers 	<ul style="list-style-type: none"> • Jack Straw (Chief Executive) • Reena Owen (Corporate Director) • Emyr Jones (Planning Services) • Patrick Arran (Head of Legal)
2.	6 Mar	<ul style="list-style-type: none"> • Criteria for Site Selection / Explanation of Site Sieve Process (Officer presentation given) <p>Papers included:</p> <ul style="list-style-type: none"> • Cabinet Report & Minutes 11 Mar 2010 • Cabinet Report & Minutes 5 Jul 2012 • Cabinet Report & Minutes 1 Nov 2012 	<ul style="list-style-type: none"> • Reena Owen (Corporate Director) • Emyr Jones (Planning Services) • Dave Turner (Estates)
3.	3 Apr	<ul style="list-style-type: none"> • Consultation Process and Outcomes • To deal with outstanding queries from officer evidence 	<ul style="list-style-type: none"> • Reena Owen (Corporate Director) • Patrick Arran (Head of Legal)
4.	23 Apr	<ul style="list-style-type: none"> • Evidence from members of the public / other councillors (1) 	<ul style="list-style-type: none"> • Tony Beddow • Keith Jones • Cllr Uta Clay • Cllr Penny Matthews
5.	27 May	<ul style="list-style-type: none"> • Evidence from members of the public / other councillors (2) 	<ul style="list-style-type: none"> • Cllr Jennifer Raynor • Hilary & Tom Jenkins • Phillip Robins • Lawrence Bailey

6.	8 Jul	<ul style="list-style-type: none"> Evidence from members of the public / other councillors (3) 	<ul style="list-style-type: none"> Cllr Chris Holley
7.	10 Sep	Review of Evidence Base and To Consider Next Steps	
8.	26 Nov	<ul style="list-style-type: none"> Gypsy & Traveller Consultation Process 	<ul style="list-style-type: none"> Emyr Jones (Planning Services) Simon Malough (Traveller Liaison Officer)
		<ul style="list-style-type: none"> Impact of Economic Regeneration / Development Plans on Site Selection. 	<ul style="list-style-type: none"> Phil Holmes (Head of Economic Regeneration & Planning)
9.	8 Dec	<ul style="list-style-type: none"> Role of Housing Needs Assessment 	<ul style="list-style-type: none"> Lee Morgan (Head of Housing) Peter Williams (Strategic Planning & Enabling Manager) David Evans (Housing Business Manager)
10	9 Feb	<ul style="list-style-type: none"> Final officer session to address some of the key issues that have emerged during the review, and deal with any outstanding questions. 	<ul style="list-style-type: none"> Jack Straw (Chief Executive) Phil Roberts (Director – Place) Patrick Arran (Head of Legal)
11	2 Apr	<ul style="list-style-type: none"> Evidence from former Cabinet Member(s) 	<ul style="list-style-type: none"> Councillor June Burtonshaw

Further meetings to be confirmed.